

TRCC Executive Committee Meeting

NOVEMBER 27, 2018
HILLTOP ARBORETUM
BATON ROUGE, LA

Welcome, Introductions & Roll Call

Meeting Agenda

Welcome, Introductions & Roll Call

Minutes Review – August 28, 2018

Summary of Funds Available FFY 2018

2018 Project Claims

Summary of Funds Available FFY 2019

2019 Projects

Update of HSRG's Predicted Alcohol Model

Crash Report Manual Updates

Traffic Records Assessment 2020

UCONN Peer Exchange

Project Concept: Editable PDF Crash Report

Strategic Plan 2019

TRCC Calendar

Agency Reports

Other Business/New Business

Adjournment

Minutes Review

Minutes from August 28, 2018 Meeting.

Any additions or modifications?

Motion for approval?

Summary of Funds Available FFY 2018:

Carryforward funds: (from FFY 2016)	
MAP 21 405c Data Program (FFY 2017)	\$1,856,445.04
MAP 21 405c Data Program - Expended in FFY 2017	<u>\$266,211.22</u>
Total MAP 21 405c Data Program Available (will carryforward into FFY 2018)	\$1,590,233.82
SAFETEA-LU Funds: (carryforward from FFY 2016)	
408 Data Program (Available in FFY 2017)	\$448,272.99
408 Data Program - Expended in FFY 2017	<u>\$448,272.99</u>
Total 408 Data Program Available	\$0.00
FAST ACT Funds Received in FFY 2017 (1st year receiving FAST ACT funds)	\$588,988.90
FAST ACT Funds - Expended in FFY 2017	<u>\$24,571.05</u>
Total FAST ACT Funds Available (will carryforward into FFY 2018)	\$564,417.85
FAST ACT Funds received in FFY 2018	\$599,317.96
Total FAST ACT Funds Available - @ 7/31/2018 (will carry forward into FFY 2019)	\$1,163,735.81
Anticipated Funds for FFY 2019	\$624,916.72
Estimated Total FFY 2018 Available	\$3,378,886.35

2018 Project Claims

Project	Contract Amount	Total Claims	Balance
—TRCC/HSRG Support (includes amendment)	\$ 375,201.00	\$ 254,845.79	\$ 120,355.21
—TRCC Travel & Training (TRCC ATSIP Travel)	\$ 30,000.00	\$ 13,698.60	\$ 16,301.40
—LERN Contractor	\$ 49,900.00	\$ 35,527.00	\$ 14,373.00
—LERN AIS Training	\$ 25,000.00	\$ 24,423.60	\$ 576.40
—LSP CDR Training	\$ 62,000.00	\$ 45,616.00	\$ 16,384.00
—LSP Crash Reconstruction Training	\$ 81,000.00	81,000.00	\$ 0.00
—LSP LACRASH Transition (\$30,000/3 years)	\$ 10,000.00	\$ 5,400.00	\$ 4,600.00
—University of Louisiana at Lafayette PD (contracting)	\$ 1,500.00	\$ -	\$ 1,500.00
Subtotal	\$ 634,601.00	\$ 460,510.99	\$ 174,090.01

Summary of Funds Available FFY 2019

Carryforward funds: (from FFY 2017)	
MAP 21 405c Data Program (FFY 2018)	\$1,590,233.80
MAP 21 405c Data Program - Expended in FFY 2018	-\$461,510.99
Total MAP 21 405c Data Program Available (will carryforward into FFY 2019)	<u>\$1,128,722.81</u>
Carryforward funds (from FFY 2017)	\$564,417.85
FAST ACT Funds (Received in FFY 2018)	\$599,317.96
Total FAST ACT Funds Available (will carryforward into FFY 2019)	<u>\$1,163,735.81</u>
Fast Act Anticipated Funds for FFY 2019	<u>\$624,916.72</u>
Estimated Total FFY 2019 Available (MAP-21 and FAST)	\$2,917,375.34

2019 Project Amounts

—TRCC Support	\$210,846.00
—TRCC Travel & Training (TRCC ATSIP Travel)	\$30,000.00
—LERN Contractor	\$40,000.00
—Bar Code Readers (this amount will be reduced with real-time interface)	\$750,000.00
—LSP LACRASH Transition (\$30,000/3 years)	\$10,000
—Louisiana Ambulance Alliance	\$200,000
—Louisiana Department of Health/Office of Public Health	\$74,800
—Crash Investigation 1 & 2	\$144,000
—Reconstruction Series (will not be able to schedule in 2019)	\$153,000
—Crash Report Mobile Application	<u>\$125,000</u>
Total	\$1,584,646

Update of HSRG's Predicted Alcohol Model

○ David Whitchurch

Committee Report: Crash Report Manual Updates

All “mini” update revision items are complete, including:

- New Injury Definitions
- Estimate of CMV Weight
- Definition of Work Zone Crashes per MMUCC
- Definitions of intersection/median openings
 - Suggested definition of an intersection
 - Median openings
- Definitions of Driver Conditions
- Manner of Collision
- Roundabouts and J-Turns
- Diagrams, Updated and New
- Narratives

Committee Report: Crash Report Manual Updates

Steps to Competition:

- Prepare draft for review
- Conduct Review Workshop, tentatively scheduled for December 11
- Make revisions as needed
- Produce electronic copy for distribution
 - Send copy to PAE to develop application
- Print copies for distribution

These updates support the TRCC Strategic Plan:

Goal 2 – To promote, support, and advance traffic records data quality improvements.

Strategy 2 – Enhance the Louisiana electronic crash reporting system.

Traffic Records Assessment 2020

States may choose from three different assessment processes.

1. We can design our own assessment using a list of all recommendations from our most recent highway safety data and traffic records system assessment and identify whether and how we intend to address those recommendations.
 - This option utilizes third-party assessors with knowledge in each of the core safety databases, who can provide helpful expertise and an outside perspective.
 - It compares our State to the ideal described in the advisory.
 - Examines the role of the State's TRCC.
 - Identifies critical data quality control practices (use of performance metrics), conformance to applicable guidelines, adequacy of State or system procedures and processes, data integration, and capacity to interface with other systems.
2. NHTSA has developed a self-assessment tool, consisting of a series of questions developed by NHTSA, that States may use.
3. States may opt to participate in NHTSA's State Traffic Records Assessment Program (STRAP) at no cost to the State. STRAP is a peer assessment process using the questions from NHTSA's assessment tool.

UCONN Peer Exchange

- Hosting a Kickoff Call with Connecticut on November 28
- Peer Exchange Topics
 1. Rewrite of crash report manual – state involvement in process
 2. Redo of crash report form (nearly 100% MMUCC complaint) – State involvement in process
 3. Network screening/roadway crash data analysis web-based application
 4. Data governance
 5. Editable PDF form of crash reporting for smaller agencies
 6. Implementation of statewide electronic citation system

Project Concept: Editable PDF Crash Report

TRCC Strategic Plan 2019

- Developing Plan Draft with recommendations for updates – sending to TRCC in December
- Next is Data System Input & Action Plan Updates
- TRCC Review of Data System Input and Planning Meeting
- TRCC Review & Approval of 2019 Plan

TRCC Calendar

- 2019 Executive Committee Meetings, proposed meeting dates:
 - February 12 (Mardi Gras is March 5)
 - May 7
 - August 20
 - November 12
- Traffic Records User Conference
 - College of Business is available during LSU's Spring Break, April 15 – 19 (Easter is on April 21)
- Other Dates:
 - Transportation Research Board (TRB) – January 13 – 17
 - Lifesavers, March 31 – April 2
 - ATSIP Traffic Records Forum, August 4 – 7
 - Highway Safety Summit, November 19 – 20

Agency Reports

Department of Transportation & Development	Federal Highway Administration
Federal Motor Carrier Safety Administration	Highway Safety Research Group
Louisiana Ambulance Alliance	Louisiana Department of Health
Louisiana District Attorneys Association	Louisiana Emergency Response Network
Louisiana Highway Safety Commission	Louisiana Local Technical Assistance Program
Louisiana Office of Motor Vehicles	Louisiana State Police
Louisiana State Police Crime Lab	LSP Motor Carrier Assistance Program
Louisiana Supreme Court	National Highway Traffic Safety Administration
Local Agencies	Other Agencies

Other Business/New Business

- Other Business
 - Crash Report Manual Update Meeting, December 11
 - CDIP Report Out, Promised by November 30
- New Business
- Next Executive Committee Meeting, February 12, 2018

Adjourn Meeting
