

TRCC Executive Committee Meeting

MAY 7, 2019

HILLTOP ARBORETUM

BATON ROUGE, LA



Welcome, Introductions & Roll Call



Executive Committee Meeting Agenda

Welcome, Introductions & Roll Call

Minutes Review – March 8, 2019

Funds Available

2019 Project Updates

2020 Project Requests

- Renewals
- New Projects

Data Governance

TRCC Calendar

Agency Reports

Other Business/New Business

Adjournment

Minutes Review

Minutes from March 8, 2019, Meeting.

Any additions or modifications?

Motion for approval?

Funds Available FFY 2019

<u>Monies Carried Over From Prior Years</u>		
		Year Funded
MAP 21 405c Data Program	\$468,678.20	2014
MAP 21 405c Data Program	\$171,238.50	2015
MAP 21 405c Data Program	\$581,558.59	2016
Less De-obligated FFY 2014 Funds	<u>(\$468,678.20)</u>	
Total MAP 21 405c Data Program Carryforward:	\$752,797.09	
<u>FAST Act 405c Data Program</u>		
		Year Funded
FAST Act 405c Data Program	\$564,417.85	2017
FAST Act 405c Data Program	<u>\$599,317.96</u>	2018
Total FAST Act 405c Data Program	\$1,163,735.81	
<u>Current Year Funding:</u>		
		Date
FAST Act 405c Data Program (received)	\$115,270.11	11/6/2018
FAST Act 405c Data Program (received)	\$118,673.15	2/11/2019
FAST Act 405c Data Program (received)	<u>\$390,973.46</u>	4/17/2019
Total FAST Act 405c Data Program Current Year	\$624,916.72	
TOTAL AVAILABLE FUNDS FOR FFY 2019		\$2,541,449.62
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2019		<u>\$1,731,074.00</u>
BALANCE REMAINING		\$810,375.62

2019 Project Updates

—TRCC Support	\$ 204,274
—TRCC Travel & Training (TRCC ATSIP Travel)	\$ 30,000
—LERN Contractor	\$ 40,000
—Bar Code Readers	\$ 750,000
—LSP LACRASH Transition (\$30,000/2nd of 3 years)	\$ 10,000
—Louisiana Ambulance Alliance	\$ 200,000
—Louisiana Department of Health/Office of Public Health	\$ 74,800
—PAE for Crash Manual App	\$ 125,000
—Crash Investigation 1 & 2	\$ 144,000
—Reconstruction Series	<u>\$ 153,000</u>
Total	\$ 1,731,074

Traffic Records Project Renewals

TRCC Support

◦ TRCC Coordinator	\$125,979
◦ GA & Student Worker	\$ 55,426
◦ TRCC Travel & Meetings	\$ 53,878
◦ Supplies (Meeting Supplies & VIN Data)	<u>\$ 17,980</u>
Total Request =	\$253,264

What has changed from last year:

- Added a GA's to assist if needed with crash report update.
- Increased the amount for Travel and Meetings
- Amounts include indirect costs and related benefits for

Traffic Records Project Renewals

LERN Data Assistant

- Contract with an individual to recruit and educate ambulance providers in the state to submit electronic injury surveillance data to LERN on a regular basis.
- This project shall coordinate with the LA Ambulance Alliance, who represents the majority of the ambulance providers in the state.
- A NEMSIS (National Emergency Medical Services Information System) compliant database shall be maintained with pertinent crash injury data elements obtained from the ambulance providers (Timeliness, completeness, and accuracy).
- Project address Strategic Plan:
 - Goal 2: Promote, support, and advance traffic records data quality improvements/Strategy 1: Improve Louisiana's patient care information systems.
 - Goal 3: Coordinate data system integration and promote the exchange of data among stakeholders/Strategy 3: Enhance crash and injury surveillance system integration.
 - Goal 4: Provide traffic records data and information that meets data user needs/Strategy 2: Create analysis tools, system reports, and data feeds that are responsive to user needs.
- Total request = \$40,000

2020 Project Requests - Renewals

Law Enforcement Training, Northwestern University

- Crash Reconstruction Classes
 - Crash Investigation I & II
 - Vehicle Dynamics
 - Crash Reconstruction I & II

- Crash Data Retrieval Technician Course

➤ Project address Strategic Plan:

- Goal 1: Educate traffic safety professionals on the value and use of traffic records data/Strategy 3: Create a comprehensive traffic records training program for stakeholders

➤ Total Request = \$190,500

2020 Project Requests – Renewal

University of Louisiana at Lafayette

- They are requesting funding for equipment to run LACRASH.
 - 1 desktop computer at \$1,125 Considerations: Asking Assumption to detail why additional equipment is needed.
 - This was approved for 2019 but not funded.

- Project address Strategic Plan:
 - Goal 2: Promote, support, and advance traffic records data quality improvements/Strategy 2: enhance the Louisiana electronic crash reporting system/Action Step 2: Use technology to improve officer efficiency in reporting.

- Total Request = \$1,125

2020 Project Requests – New Proposals

LERN Trauma Grading Course – to conduct a two-day Injury Severity Scoring course for 25-30 students from various trauma centers in Louisiana.

- Project address Strategic Plan:
 - Goal 1: Educate traffic safety professionals on the value and use of traffic records data/Strategy 3: Create a comprehensive traffic records training program for stakeholders/Action Item 6: Improve stakeholder performance by strategically providing appropriate training and technology.
- Total request = \$27,300

2020 Project Requests – New Proposals

City of Ponchatoula Court Management System

Goals of this project are transition the Court to an electronic reporting system, to allow for timely notifications and settlement of dispositions and improve accuracy. Ponchatoula's Court produces 2000 traffic tickets annually.

- Project address Strategic Plan:
 - Goal 2: Promote, support, and advance traffic records data quality improvements/Strategy 6: Improve the accuracy, completeness, and timeliness of statewide citation and adjudication data
- Total Project Request = \$70,000

2020 Project Requests – New Proposals

Safe Driving Innovations:

- This study is intended to improve the state traffic database through mining and supplying segmented distracted driving data and providing data analysis through clear and concise visual representations.
- The study utilizes inconspicuous vehicles to patrol problem crash areas on surface transportation systems and record the manners of distractions, quantities, coordinates, times, license plates and videos of distracted driving instances.
- Data will be stored on a secure private server for review and will be provided in weekly and monthly reports for integration into state database.

2020 Project Requests – New Proposals

Safe Driving Innovations, Performance Measures

- **Completeness:** Study shall record distracted driving data points, manners of distracted driving, Geotagged coordinates, times, license plates, video evidence, and the number of passengers with distracted driver.
- **Accessibility:** Once data is collected it will be made available for integration into the state database and information can be integrated similarly to HSRG data, whereby visual representations can be generated and broadly accessed

2020 Project Requests – New Proposals

Safe Driving Innovations, Project Costs

◦ Salaries	\$ 40,480
◦ Mileage	\$ 11,199
◦ Maintenance	\$ 1,600
◦ Equipment	\$112,000
◦ Indirect Costs	<u>\$ 40,128</u>
◦ Total Request	\$205,407

Data Governance

What is data governance?

- Data governance is the execution and enforcement of authority over the management of data assets and the performance of data management functions.
- Purpose of Data Governance is to guide and monitor the proper management of data
- Key Actions:
 - Establish core data principles
 - Develop a Data Governance Model
 - Define Data Governance Roles & Responsibilities
 - Includes establishing committees and sub-committees
 - Document the Data Governance Program

Data Governance

A Data Governance Program Must...

- Have executive buy-in and support
 - Everyone needs to know the importance of, and commitment to establishing data governance
- Be comprehensive in scope
 - Data governance must span the gaps between data systems
- How does our TRCC get started with data governance?
 - First we create our Data Governance Board

Data Governance

Data Governance Board

- Created for the management of data assets
- Comprised of senior level managers
- The authoritative body that serves in an oversight role for managing the data governance activities of an organization
- Ensures data programs are successfully managed to meet the business needs and help achieve the agency's strategic vision, mission, and goals for data
- The Board will establish a Data Governance Charter and initiate Data Sharing Agreements

Data Governance

Data Stewards and Custodians

- Manage the data systems used to support core business processes and functions of the division, as well as the internal stakeholders (Community of Interest)
- State safety program managers are the most knowledgeable regarding safety data systems and programs need
 - Plays a key role in developing a data governance model
- Will create inventories, manuals, catalogs, and glossaries.

Data Governance

As we are developing our Data Governance Charter and Data Sharing Agreements in place we can also get started with creating a traffic records system inventory with the following elements:

- Management agency
- Technical infrastructure
- Data elements available
- Process flows
- Dependent systems or sub-systems
- Primary data users

These activities support our Strategic Plan Goal 4: Provide traffic records data and information that meet data user needs among stakeholders. Strategy 1: Conduct in-depth data systems analysis/inventories.

TRCC Calendar

- 2019 Executive Committee Meetings:
 - August 20
 - November 5
- Traffic Records User Conference
 - July 30
 - TRCC participation
- Other Dates:
 - ATSSIP Traffic Records Forum, August 4 – 7, Registration Open, who can attend?
 - DOTD Highway Safety Summit, November 19 – 20

Agency Reports

Department of Transportation & Development	Federal Highway Administration
Federal Motor Carrier Safety Administration	Highway Safety Research Group
Louisiana Ambulance Alliance	Louisiana Department of Health
Louisiana District Attorneys Association	Louisiana Emergency Response Network
Louisiana Highway Safety Commission	Louisiana Local Technical Assistance Program
Louisiana Office of Motor Vehicles	Louisiana State Police
Louisiana State Police Crime Lab	LSP Motor Carrier Assistance Program
Louisiana Supreme Court	National Highway Traffic Safety Administration
Local Agencies	Other Agencies

Other Business/New Business

- Other Business
- New Business
- Next Executive Committee Meeting, August 20, 2019

Adjourn Meeting
