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# TRCC Executive Committee Meeting & Strategic Workshop

November 5, 2019  
Lod Cook Alumni Center  
Baton Rouge, LA



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## Strategic Agenda

1. Welcome and Opening Thoughts – Dortha Cummins, TRCC Vice Chair
2. TRCC Business:
  - a. Approval of minutes from last meeting
  - b. Dashboard of 405c Funding from LHSC
  - c. TRCC Contracts
  - d. TRCC Committee Reports & Updates:
    - i. Crash Report Manual Update
    - ii. Crash Report MMUCC 5 Alignment Project
    - iii. Data Inventory Initiative
    - iv. OMV Bar Codes
  - e. Action Items:
    - i. Crash Report Printing
    - ii. Training Videos
    - iii. 2020 Proposed TRCC Executive Committee Meeting Dates
  - f. Other TRCC Business
  - g. Executive Committee Meeting Adjournment

# 1. Welcome and Opening Thoughts – Dortha Cummins, TRCC Vice Chair

## 2. TRCC Business

- a. Approval of minutes from last meeting.

## 2. TRCC Business

### b. Dashboard of 405c Funding from LHSC

<u>Monies Carried Over From Prior Years</u>		
		Year Funded
MAP 21 405c Data Program	\$468,678.20	2014
MAP 21 405c Data Program	\$171,238.50	2015
MAP 21 405c Data Program	\$581,558.59	2016
Less De-obligated FFY 2014 Funds	<u>(\$468,678.20)</u>	
Total MAP 21 405c Data Program Carryforward:	\$752,797.09	
		Year Funded
FAST Act 405c Data Program	\$564,417.85	2017
FAST Act 405c Data Program	<u>\$599,317.96</u>	2018
FAST Act 405c Data Program	<u>\$624,916.72</u>	2018
Total FAST Act 405c Data Program	\$1,163,735.81	

## 2. TRCC Business

### b. Dashboard of 405c Funding from LHSC

<u>Current Year Funding:</u>		
No distributions to date		
Anticipated amount	\$624,000.00	
Total FAST Act 405c Data Program Current Year	\$624,000.00	
Projected Carryforward to FFY 2020	\$543,800.00	
TOTAL AVAILABLE FUNDS FOR FFY 2020		<b>\$3,084,332.90</b>
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2019		<b>\$981,074.00</b>
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020		<b>\$1,889,779.70</b>
BALANCE REMAINING		<b>\$213,479.20</b>

## 2. TRCC Business

### c. TRCC FFY 2020 Contracts:

- CARTS Traffic Records Support  
Amount = \$898,499.17  
Status of the Contract: *Contract is with LSU Sponsored Programs being reviewed and a temporary grant numbers has been assigned by LSU*
- Trancite  
Amount = \$125,000  
Status of the Contract: *Contract is approved, go to work letter sent on October 30.*
- Louisiana Rural Ambulance Alliance  
Amount = \$200,000  
Status of the Contract: *Contract is with State Purchasing*

## 2. TRCC Business

### c. TRCC FFY 2020 Contracts:

- LERN Data Assistant  
Amount = \$40,000  
Status of the Contract: *Received signed copies back from LERN. Will be at State Purchasing by mid-week.*
- LERN  
Amount = \$27,300  
Status of the Contract: *Received signed copies back from LERN. Will be at State Purchasing by mid-week.*
- Northwestern University LEA Training (these classes start on November 4!)  
Amount = \$172,200  
Status of the Contract: *Waiting on signed copies from Northwestern Center for Public Safety*
- University of Louisiana at Lafayette  
Amount = \$1,125  
Status of the Contract: *Waiting on signed copies from ULL*

## 2. TRCC Business

### d. TRCC Committee Reports & Updates:

- i. Crash Report “Mini” Manual Update, Ron Whittaker
- ii. Crash Report MMUCC 5 Alignment Project, Ralph Mitchell
- iii. Data Inventory Initiative, Karla Houston
- iv. OMV Bar Codes, Karla Houston

## 2. TRCC Business

### e. Action Items:

- i. Crash Report Printing
  - Funding for LHSC to print the new Crash Report Booklet  
5000 Booklets, \$7,963.55
- ii. Training Videos
  - Funding for State Police to produce training videos for the updates to  
the Crash Report Manual, \$25,000
- iii. 2020 Proposed TRCC Executive Committee Meeting Dates
  - February 11 (Mardi Gras is February 28)
  - May 12
  - August 25 (ATSIP Forum is August 9 – 12)
  - November 17

## 2. TRCC Business

f. Other TRCC Business

## 2. TRCC Business

g. Executive Committee Meeting Adjournment

# Contact Information

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## Strategic Session

### 1. Strategic Session:

- a. Review of Plan Elements
  - i. TRCC Vision
  - ii. Mission
  - iii. Environmental analysis (SWOT Analysis)
- b. Needs Planning

### 2. What's keeping us up at night?

## Strategic Session

- a. Review of Plan Elements
  - i. TRCC Vision: *“The vision of the Louisiana Traffic Records Coordinating Committee is to develop and maintain a fully integrated traffic safety information system that supports its stakeholders.”*
  
- ✓ Our vision identifies the “future ideal” for the traffic records system, translates ideas into general statement of achievement, focus on outcomes, and is ambitious but attainable.

## Strategic Session

- a. **Review of Plan Elements:**
  - ii. TRCC Mission: *“Through the coordinated efforts of its members, the Louisiana Traffic Records Coordinating Committee’s mission is to provide a forum for the creation, implementation, and management of a traffic safety information system that offers timely, accurate, complete, uniform, integrated, and accessible traffic safety data to its stakeholders to support decision-making, which improves traffic safety, and saves lives.”*
  
- ✓ Our mission recognizes who we serve, takes ownership, focus on outcomes, and describes what we will do to move towards our vision.



## Strategic Session

**a. Review of Plan Elements:**

iii. Environmental Analysis, Strengths:

*The Louisiana Traffic Records Coordinating Committee has many involved subject matter experts in its Executive Committee and Technical Committee. Through NHSTA support, the TRCC has a steady stream of funding to support TRCC projects and initiatives.*

*The State has an exemplary crash data system housed at the Highway Safety Research, which is responsive to stakeholder requests, is 99% electronic allowing for timely collection, provides a data warehouse, furnishes data accessibility through its website, and has BAC data for 90% of all drivers in fatal crashes. The State's roadway data system has recently completed a modernization of its system, which included MIRE FDE's for all public roads, integrating with crash data, and they are working towards an enterprise system. The injury system for EMS boasts 40 out of 50 providers reporting to the electronic system.*

Does the above statement accurately capture our strengths?

## Strategic Session

**a. Review of Plan Elements:**

iii. Environmental Analysis, Weaknesses:

*Louisiana's TRCC faces many common challenges with its disparate data systems (data silos). These include the lack of data support with some agencies, limitations with coverage, shifting data standards, data limitations (for example, no identifiers), performance reporting, inconsistencies in data, complications in making data accessible to all users, difficulties in identifying stakeholder needs, challenges in creating stakeholder buy-in, and stakeholder interpretation of the data may be inaccurate.*

*The TRCC lacks strategic, mission-driven TRCC meetings, has challenges in filling some key member positions, and faces difficulties in defining and contracting traffic records projects and spending. In addition, the TRCC has made little progress with its data governance initiative.*

*Specific to the TRCC's data systems, there are current system limitations. These include issues with the Office of Motor Vehicles/Office of Technology Services, no Statewide drug database, and challenges in integrating data (injury/crash data integration, Crime Lab/DRE data, and the State's crash report written in 2005).*

Does the above statement accurately capture our weaknesses?

## Strategic Session

**a. Review of Plan Elements:**

iii. Environmental Analysis, Opportunities:

*The TRCC is prepared to face the above weaknesses with multiple steps. The TRCC plans to recruit critical key policy-level members and create a project to address data integration for the crash system with other data systems. The TRCC is also prepared to face these weaknesses with new energy with its Data Governance Committee (which will begin the process of a creating a traffic records data inventory), training to address stakeholder needs, buy-in, and understanding, an opportunity to address data standardization, and a new initiative to develop a MMUCC 5 version of the Louisiana Crash Report.*

*In addition, technological progress has led to more innovation and competition for technology, which is lowering costs. This may lead to better, more affordable data solutions, which is beneficial for data quality. These enhanced tools may also assist with integrating crash data with MPOs traffic data/counts (and other local sources).*

Does the above statement accurately capture our Opportunities?

## Strategic Session

**a. Review of Plan Elements:**

iii. Environmental Analysis, Threats:

*Although TRCC funding has been consistent, it is also limited each year and the criteria for traffic records projects is stringent. With an unpredictable political climate, this funding and/or criteria to receive funding can continue to change.*

*When considering improvement projects, technology funding can be cost-prohibitive, especially if lifecycle costs and sustainability are considered (maintaining data over time). Specific to the recent updates to the Louisiana Crash Report Manual, the new MMUCC injury definition will be data changing and possibly result in an increase in "Suspected Serious Injury" reporting. Once developed, the new crash report form can also change reporting and affect performance targets and measures.*

Does the above statement accurately capture our Threats?

## Strategic Session

### b. Needs Identification Planning

The Purpose of this tool is to help identify the needs to include in the Strategic Plan. We used the following resources to identify potential traffic records improvement needs:

- The Traffic Records Assessment
- Crash Data Improvement Plan (CDIP)
- The Current Strategic Plan

## Strategic Session

### b. Needs Identification Planning

**Step 1** – Break into data system teams and review & discuss the items in the charts in your packet.

**Step 2** – Discuss each need listed and assign a priority level of high, medium, or, low, in the “Priority” column, using the following criteria:

**High:** items that we must include in the current plan. This will include our current initiatives.

**Medium:** these are items that we want to address within the next 5 years.

**Low:** these will be items that we will exclude from the plan. For these items, please note in the “comments” column, why we are not including them in the plan.

Note: For needs listed, specific to the Traffic Records Assessment, NHTSA’s importance of each need will appear in the “Priority” column and our 2019 data system updates are noted in the “Comments” column. For these entries, we will review and assign our State’s priority, which may or may not coincide with NHTSA’s priority.

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## Strategic Session

### 1. Strategic Session:

#### b. Needs Identification Planning

**Next Steps** – we will compile the new list of needs into the Strategies of TRCC Strategic Plan. Once this is completed the revised document will be sent to the TRCC for review.

Completion of this activity will help the TRCC identify projects and move us into project prioritization.

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## Strategic Session

### 2. What's keeping us up at night:

*Discuss with your team, what your biggest concern is with traffic records. This can be specific to your data system or an overall concern.*

- Record your concerns and present to the TRCC.

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## Strategic Session

Thank you for your time and input today!

## Contact Information

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