



TRCC Executive Committee Meeting

May 26, 2020, 9:30 AM
Via Zoom



Strategic Agenda

1. Welcome and Opening Thoughts
2. TRCC Business:
 - a. Approval of minutes from last meeting
 - b. Dashboard of 405c Funding & TRCC Contracts
 - i. FY20 Contracts
 - ii. FY 20 Amendment
 - c. FY21 Traffic Records Funding Requests
 - i. CARTS Traffic Records Support
 - ii. Northwestern University
 - iii. LERN Contractor
 - iv. Louisiana Rural Ambulance Alliance
 - d. TRCC Committee Reports & Updates:
 - i. Crash Report MMUCC 5 Alignment Project
 - ii. Crash Report Manual, Booklet, & App
 - iii. FY20 LEA Training Classes
 - e. Action Items:
 - i. TRCC Data Governance Committee
 - ii. TRCC Strategic Plan – Outline for Completion
 - f. Other Business
 - g. Executive Committee Meeting Adjournment

1. Welcome and Opening Thoughts

2. TRCC Business

- a. Approval of minutes from last meeting.

2. TRCC Business

b. Dashboard of 405c Funding from LHSC

| Summary of Funding for FFY 2020 | | |
|---|----------------|---------------------|
| <u>Monies Carried Over From Prior Years</u> | | |
| | | Year Funded |
| FAST Act 405c Data Program | \$544,346.67 | 2017 |
| FAST Act 405c Data Program | \$599,317.96 | 2018 |
| FAST Act 405c Data Program | \$624,916.72 | 2019 |
| Total FAST Act 405c Data Program | \$1,768,581.35 | |
| <u>Current Year Funding:</u> | | |
| | | Date |
| FFY 2020 Obligation | \$606,817.76 | 2/3/2020 |
| TOTAL AVAILABLE FUNDS FOR FFY 2020 | | \$2,375,399.11 |
| TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020 | | \$1,446,987.80 |
| BALANCE REMAINING | | \$928,411.31 |

3. TRCC Business

b. TRCC FY 2020 Contracts:

| FFY 2020 Projects | Planned |
|---|----------------|
| —TRCC Support (In-house) | \$35,000.00 |
| —TRCC Support (LSU CARTS) | \$815,862.80 |
| —TRCC Travel & Training (TRCC ATSIP Travel) | \$30,000.00 |
| —LERN Contractor | \$40,000.00 |
| —LERN Training for Injury Coding | \$27,800.00 |
| —Louisiana Ambulance Alliance | \$200,000.00 |
| —Smart Safety Software | \$125,000.00 |
| —Univ of Louisiana at Lafayette | \$1,125.00 |
| —Smart Safety Software | |
| —Reconstruction Series | \$172,200.00 |
| Total | \$1,446,987.80 |

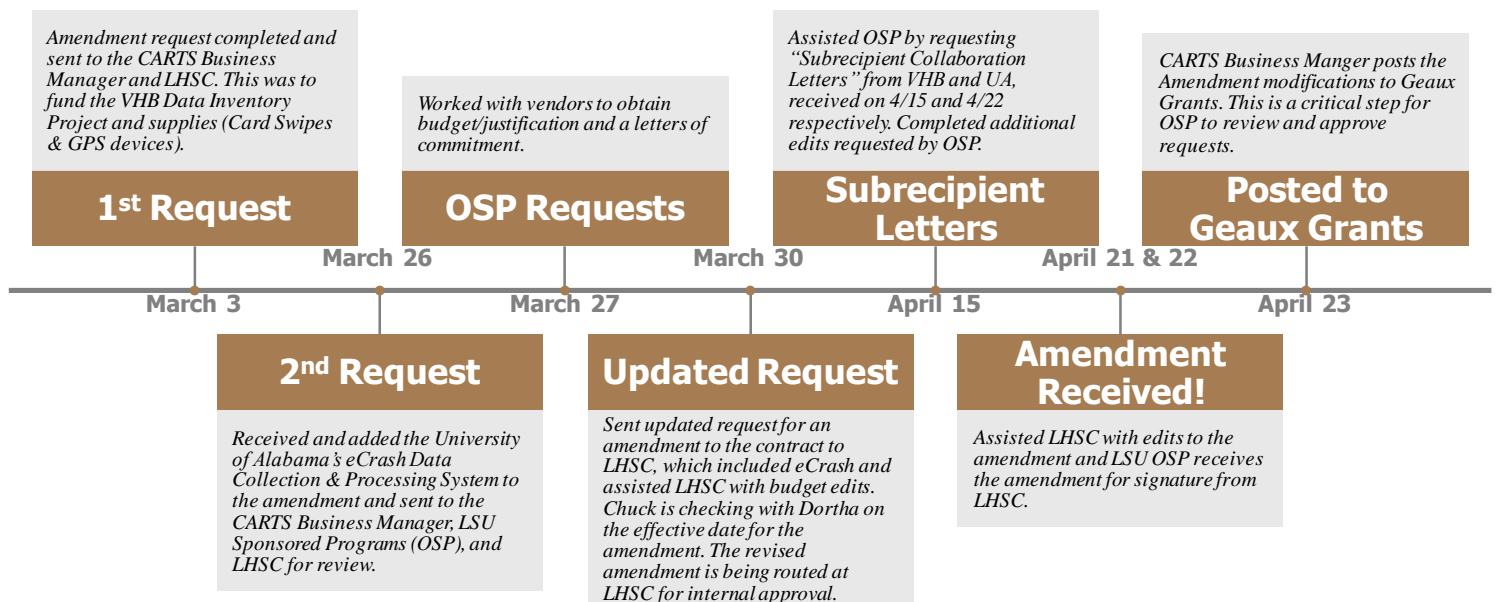
3. TRCC Business

b. TRCC FY 2020 Contracts:

- LERN Data Assistant
Amount = \$35,000
Status of the Contract: *work is ongoing.*
- LERN
Amount = \$27,300
Status of the Contract: *training is complete.*
- Northwestern University LEA Training
Amount = \$172,200
Status of the Contract: *CDR Training is complete/Reconstruction series postponed.*
- University of Louisiana at Lafayette
Amount = \$1,125
Status of the Contract: *Contract is approved.*

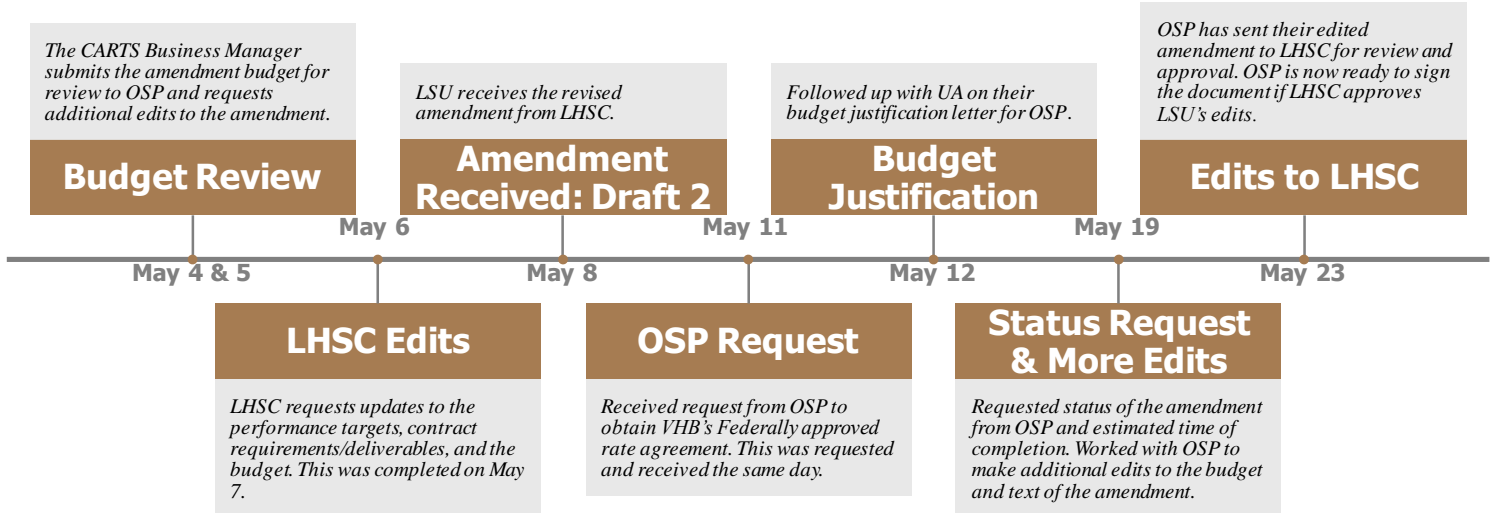
FY20 Amendment

CARTS Traffic Records Support Contract



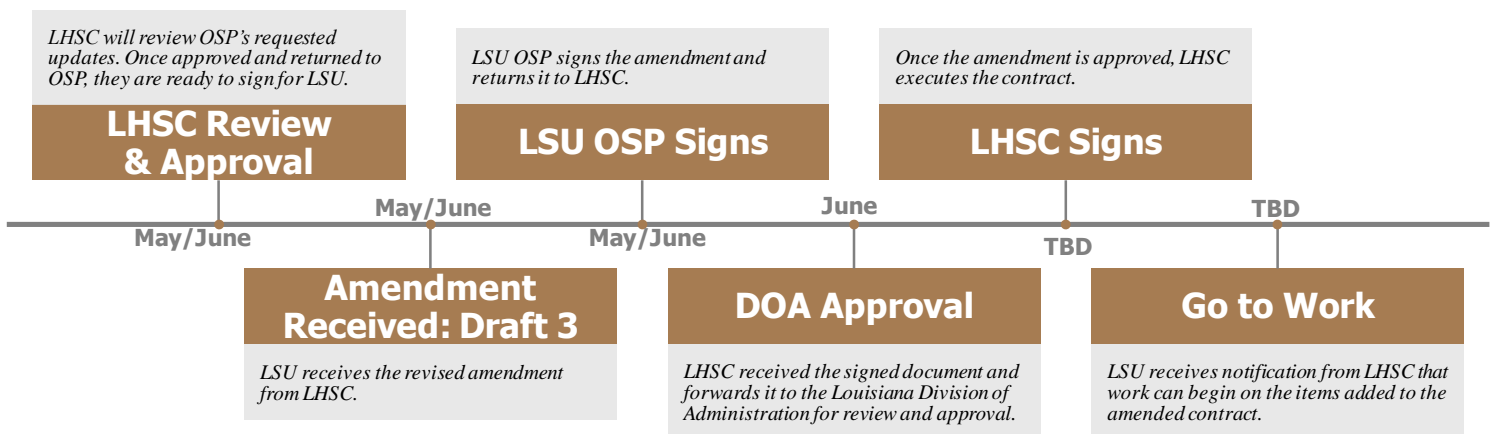
FY20 Amendment

CARTS Traffic Records Support Contract



FY20 Amendment – Next Steps

CARTS Traffic Records Support Contract



3. TRCC Business

c. Funding Requests

CARTS Traffic Records Support:

- TRCC Coordinator
- Graduate Assistants (2) and Student Worker
- TRCC & Technical Meetings
- eCrash Data Collection & Processing System, University of Alabama
- Louisiana Traffic Records Data Inventory, VHB
- VIN Data
- Servers to support the eCrash Project

c. Funding Requests

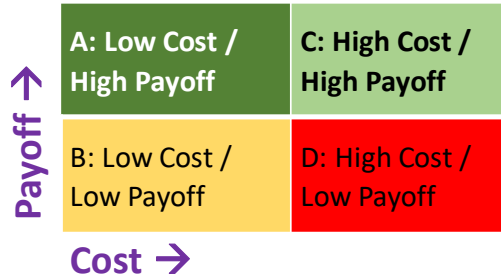
CARTS Traffic Records Support - Budget

| ITEM | AMOUNT |
|---|---------------------|
| Personal Services: TRCC Coordinator, Graduate Assistants (2), and Student Worker | \$111,006.42 |
| Related Benefits | \$43,358.25 |
| TRCC Coordinator Travel | \$10,700.00 |
| Total Personal Services | \$165,064.67 |
| Contractual Services | |
| - Meals for Technical Meetings: \$15,000 | \$502,909.00 |
| - Data Inventory Initiative: \$25,000 | |
| - eCrash System: \$462,909.00 | |
| Operating Services: Meeting Rooms, AV, Materials, Parking | \$17,750.00 |
| Supplies: VIN Data, Meeting Supplies | \$22,000.00 |
| Equipment: 4 Servers for eCrash System | \$50,000.00 |
| Indirect Costs, applied at 26% | \$79,947.21 |
| TOTAL | \$837,670.88 |

3. TRCC Business

c. Funding Requests – Prioritization

Four-Box Analysis:



c. Funding Requests

CARTS Traffic Records Support – Request Analysis

| Project ID | Cost | Duration | Coordination: Challenges, Uncertainties? | Affect Program Goals: Affect to the core system improvement, development? | Likelihood of System Impact: How likely to achieve impact? | Costs/Risks Associated with Failure? | Four-Box Cell |
|-----------------|--------|------------------|---|---|--|--------------------------------------|--------------------------------|
| TRCC Management | Medium | 1 Year / Ongoing | Multiple stakeholders/TRCC Members at diverse levels of participation and data maturity. | Medium to High, depending on TRCC Member and Coordinator efforts. Can impact all data systems and attributes. | High | Medium | A/D: Medium Cost / High Payoff |
| Data Inventory | Low | 1 Year / Ongoing | Multiple data custodians some with data sharing challenges. | High, a robust data a inventory will greatly assist the TRCC in data accessibility and developing data integration initiatives. | High | Low | D: High Cost / High Payoff |
| eCrash Project | High | Long, 3 years | Multiple stakeholders, TRCC Members, and LEAs in varying states of technology and software. | High, depending on the participation by LEAs | High | Medium | D: High Cost / High Payoff |

c. Funding Requests

Northwestern University Center for Public Safety Training Request:

| ITEM | Amount |
|---|---------------------|
| Contractual Services | |
| Crash Investigation I Course | \$35,700.00 |
| Crash Investigation II Course | \$35,700.00 |
| Vehicle Dynamics Course | \$19,600.00 |
| Crash Reconstruction I Course | \$35,700.00 |
| Crash Reconstruction II Course | \$19,600.00 |
| Crash Data Retrieval (CDR) Operator Course | \$7,500.00 |
| Crash Data Analysis Course | \$23,500.00 |
| Pedestrian/Bicyclist Crash Investigation and Reconstruction | \$20,000.00 |
| Heavy Vehicle Crash Reconstruction Course | \$19,600.00 |
| 2 Reconstruction Refresher Courses, \$ 19,600 each | \$39,200.00 |
| 2 Heavy Vehicle Forensic Crash Investigation Courses, \$23,800 each | \$47,600.00 |
| TOTAL | \$303,700.00 |

c. Funding Requests

Northwestern Training – Request Analysis

| Project ID | Cost | Duration | Coordination: Challenges, Uncertainties? | Affect Program Goals: Affect to the core system improvement, development? | Likelihood of System Impact: How likely to achieve impact? | Costs/Risks Associated with Failure? | Four-Box Cell |
|---------------------------|------|----------|--|--|--|--------------------------------------|--------------------------------|
| Northwestern LEA Training | High | 1 Year | Local LEAs | Medium to low, data quality training for individual officers, effectiveness depends on the officer's ability to educate other officers within their agencies and the agency's use of the officers to work serious crashes (ex. - fatality crashes) | Medium to Low | Low | C/D: High Cost / Medium Payoff |

c. Funding Requests

LERN Data Assistant:

- Contractor to recruit ambulance providers in the state to collect and electronically submit National Emergency Medical Services Information System (NEMSIS) compliant injury surveillance crash data to LERN on a regular basis in order to improve the completeness of the completeness of the injury surveillance/EMS system.
- Budget:

| ITEM | AMOUNT |
|--|-------------|
| Travel | \$2,400.00 |
| Contractual Services: Subcontractor | \$37,590.00 |
| TOTAL | \$39,990.00 |

c. Funding Requests

LERN Data Assistant – Request Analysis

| Project ID | Cost | Duration | Coordination: Challenges, Uncertainties? | Affect Program Goals: Affect to the core system improvement, development? | Likelihood of System Impact: How likely to achieve impact? | Costs/Risks Associated with Failure? | Four-Box Cell |
|---------------------|------|----------------|--|---|--|--------------------------------------|------------------------------------|
| LERN Data Assistant | Low | 1 Year/Ongoing | State EMS Agencies with varying state of technology. | Medium to High, assisting EMS providers to move to electronic reporting, sharing relevant data reporting with providers and other stakeholders. | Medium to High | Low | A: Low Cost/ Medium to High Payoff |

c. Funding Requests

Louisiana Ambulance Alliance:

This project aims to maintain and support the LHSC EMS Data System.

Budget:

| ITEM | AMOUNT |
|--|---------------------|
| TRCC Coordinator Travel | \$2,430.00 |
| Contractual Services | |
| - Technical Support \$45,500 | \$86,000.00 |
| - Data Analyst \$40,500 | |
| Operating Services: Image Trend Software | \$17,070.00 |
| Equipment: 27 Ruggedized Laptops (\$3,500 each) | \$94,500.00 |
| TOTAL | \$197,570.00 |

Note: This project is a carryover TRCC approved FY 2020 project but due to the Ambulance Alliance's response to the COVID-19 Pandemic, the project and its deliverables may not be completed in the current funding period.

c. Funding Requests

LERN Data Assistant – Request Analysis

| Project ID | Cost | Duration | Coordination: Challenges, Uncertainties? | Affect Program Goals: Affect to the core system improvement, development? | Likelihood of System Impact: How likely to achieve impact? | Costs/Risks Associated with Failure? | Four-Box Cell |
|--|--------|----------|--|---|--|--------------------------------------|--|
| EMS Data System (Louisiana Rural Ambulance Alliance) | Medium | 1 Year | State EMS Agencies with varying state of technology. | Medium to High, updating technology will allow EMS agencies to continue to submit timely, uniform, and complete data to LERN. | Medium to High | Medium | A/D ~ B/C: Medium Cost / Medium to High Payoff |

c. Funding Requests

Request Totals:

| Request | Total | New Requests* |
|----------------|-----------------------|---|
| TRCC & eCrash | \$837,670.88 | \$837,670.88 |
| NUCPS Training | \$303,700.00 | \$157,400.00 <i>Rescheduling the reconstruction classes to FY21</i> |
| LRAA | \$197,570.00 | \$0.00 <i>FY20 Contract</i> |
| LERN | \$39,990.00 | \$39,990.00 |
| TOTAL | \$1,378,930.88 | \$1,035,060.88 |

3. TRCC Business

d. TRCC Committee Reports & Updates:

- i. Crash Report MMUCC 5 Alignment Project, Ralph Mitchell
- ii. Crash Report “Mini” Manual Revision, Booklet & App, Ron Whittaker
- iii. FY20 LEA Training Classes, Ron Whittaker

3. TRCC Business

e. Action Items:

- i. TRCC Data Governance Committee

- ii. TRCC Strategic Plan – Outline for Completion
 - Working with data systems make additional updates to the plan:
 - a. Assessment recommendations
 - b. Updates to performance measures & targets
 - c. Inclusion of traffic records projects
 - Draft for review & comments will be sent at the end of the week.
 - a. “What New” document will guide review of edits and additions to the Plan.
 - Set plan for TRCC Approval and Signatures by mid-June
 - Plan must be submitted to NHTSA through LHSC by June 30.

3. TRCC Business

f. Other TRCC Business – Data System Traffic Records Updates

| | |
|--|--|
| Center for Analytics & Research in Transportation Safety | Department of Transportation & Development |
| Federal Highway Administration | Federal Motor Carrier Safety Administration |
| Louisiana Ambulance Alliance | Louisiana Department of Health |
| Louisiana District Attorneys Association | Louisiana Emergency Response Network |
| Louisiana Highway Safety Commission | Louisiana Local Technical Assistance Program |
| Louisiana Office of Motor Vehicles | Louisiana State Police |
| Louisiana State Police Crime Lab | LSP Motor Carrier Assistance Program |
| Louisiana Supreme Court | National Highway Traffic Safety Administration |
| Local Agencies | Other Agencies |

3. TRCC Business

e. Other TRCC Business

2. TRCC Business

g. Executive Committee Meeting Adjournment

- Next meeting scheduled for August 25, 2020

Contact Information

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