



TRCC Executive Committee Meeting

February 23, 9:30 AM
Via Zoom



Strategic Agenda

1. Welcome
2. TRCC Business:
 - a. Approval of Minutes from Last Meeting
 - b. 405c Funding
 - i. LHSC Report
 - ii. CARTS Traffic Records Support Proposal, FFY22
 - c. TRCC Strategic Planning
 - i. Prioritizing Traffic Records Improvement Projects
 - ii. Data System Input
 - d. TRCC Initiatives
 - i. eCrash Data Collection & Processing System, Ralph Mitchell
 - ii. Traffic Records Assessment, Karla Houston
 - iii. Crash Training, Ron Whittaker
 - iv. Traffic Records Data Inventory, Karla Houston
 - e. Other Business
 - i. Next Meeting
 - f. Executive Committee Meeting Adjournment

1. Welcome

2. TRCC Business

- a. Approval of minutes from last meeting.

b. 405c Funding

<u>Monies Carried Over From Prior Years</u>		Year Funded
FAST Act 405c Data Program	\$599,317.96	2018
FAST Act 405c Data Program	\$624,916.72	2019
FAST Act 405c Data Program	<u>\$606,817.76</u>	2020
Total FAST Act 405c Data Program	\$1,831,052.44	

b. 405c Funding

i. LHSC Report

<u>Current Year Funding:</u>		
FFY 2021 Obligation		\$608,373.70
TOTAL AVAILABLE FUNDS FOR FFY 2021		\$2,431,052.44
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020		\$1,529,624.17
AMOUNT EXPENDED BY PROJECTS EXPENDED FOR FFY 2020 (11/13/20)		\$812,858.30
TOTAL AVAILABLE FUNDS FOR FFY 2021 (ALL AWARDS)		\$2,431,052.44
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020		\$1,529,624.17
Balance Available for obligation (amount awarded by NHTSA less amount obligated as of FFY 2021)		\$901,428.27
Balance Remaining from Planned FFY 2020 Projects (AS OF 11/13/2020)		\$717,860.87
TOTAL AVAILABLE FUNDS FOR FFY 2021 (UNPLANNED AND UNSPENT FFY 2020)		\$1,619,289.14
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2021		\$1,593,166.00
BALANCE REMAINING UNOBLIGATED		\$33,401.84

b. 405c Funding

i. LHSC Report

FFY 2020 Projects	Planned	Expended
—TRCC Support (In-house)	\$35,000.00	\$35,000.00
—TRCC Support (LSU CARTS)	\$898,499.17	\$546,067.23
—TRCC Travel & Training (TRCC ATSIP Travel)	\$30,000.00	\$1,451.07
—LERN Contractor	\$40,000.00	\$32,295.00
—LERN Training for Injury Coding	\$27,800.00	\$27,800.00
—Louisiana Ambulance Alliance	\$200,000.00	\$17,600.00
--Smart Safety Software	\$125,000.00	\$125,000.00
--Univ of Louisiana at Lafayette	\$1,125.00	\$1,095.00
—Reconstruction Series	<u>\$172,200.00</u>	<u>\$26,550.00</u>
Total	\$1,529,624.17	\$812,858.30

b. 405c Funding

i. LHSC Report

FFY 2021 Projects	Planned
—TRCC Support (In-house)	\$35,000.00
—TRCC Support (LSU CARTS)	\$957,066.00
—TRCC Travel & Training (TRCC ATSIP Travel)	\$30,000.00
—LERN Contractor	\$40,000.00
—Louisiana Ambulance Alliance	\$182,400.00
—Crash Training	\$20,000.00
—Crash Books	\$25,000.00
—Reconstruction Series	<u>\$303,700.00</u>
Total	\$1,593,166.00

b. 405c Funding

ii. CARTS Traffic Records Support Budget, FFY22

CARTS Traffic Records Support:

- TRCC Coordinator
- Graduate Assistants (2)
- TRCC Travel
- TRCC & Technical Meetings
- eCrash Data Collection & Processing System, University of Alabama*
- VIN Data

*more details on the eCrash project in Ralph's report.

b. 405c Funding

ii. CARTS Traffic Records Support Budget Draft, FFY22

ITEM	AMOUNT
Personal Services: TRCC Coordinator and Graduate Assistants (2)	\$104,770.80
Related Benefits	\$43,360.68
TRCC Coordinator Travel	\$7,800.00
Total Personal Services	\$155,930.91
Contractual Services	
- Meals for Technical Meetings: \$15,000	\$458,204.00
- eCrash System: \$443,204.00	
Operating Services: Meeting Rooms, AV, Materials, Parking	\$14,250.00
Supplies: VIN Data, Meeting Supplies	\$22,000.00
Equipment:	0
Indirect Costs, applied at 26%	\$57,162.39
TOTAL	\$707,547.27

c. TRCC Strategic Planning:

Last TRCC Meeting Discussion: What's Missing in our Plan?

- Prioritization of Traffic Records Projects
- Data System Input

c. TRCC Strategic Planning:

i. Prioritizing Traffic Records Improvement Projects:

Prioritization of Traffic Records funding is not only recommended by NHTSA, it is necessary as we spend our down our 405c funding each year.

In our Strategic Plan, a Four-Box Analysis Process is outlined, which evaluates the project's impact on core systems, project costs (this accounts for monetary costs and effort in implementation), risk of failure, potential barriers, stakeholder coordination, and performance measures.

Included in the Project Prioritization process are the following:

- Emphasis for ongoing/currently active TRCC projects and initiatives
- Preference for projects that impact multiple traffic records systems/integration projects
- The project's impact across multiple data systems
- Available funding

c. TRCC Strategic Planning:

i. Prioritizing Traffic Records Improvement Projects:

Input from data systems is needed on projects:

- Each data system will develop a list of projects taken from the Traffic Records Assessment recommendations (deficiencies).
- The list from each data system for traffic records projects will be presented to TRCC Executive Committee.

c. TRCC Strategic Planning:

ii. Data System Input

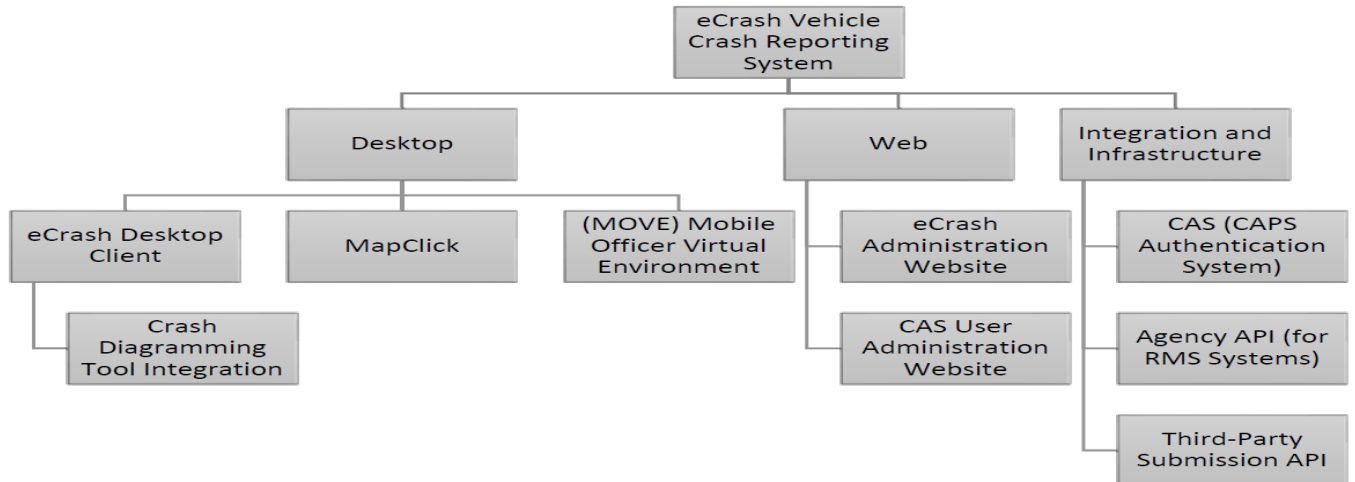
To continue with our Strategic Planning, data system templates are being completed, which include the framework for data system input:

- Data System summaries, opportunities, system attributes
- Data System Goals & Objectives
- Assessment recommendations to be addressed, Recommendations that are being addressed (identified by the Traffic Records Assessment), including countermeasure strategies, planned activities, and performance measures
- Recommendations that are not being addressed with reasons for not implementing the deficiency (this is needed each year by NHTSA).
- Each project listed will have a project manager, establish and monitor performance measures/targets, and the project manager will provide updates to the during quarterly TRCC Executive Committee Meetings.

d. TRCC Initiatives

i. MMUCC 5 Alignment Project, Ralph Mitchell

eCrash Data Collection & Processing System – Phase 3



d. TRCC Initiatives

i. eCrash Data Collection & Processing System, Ralph Mitchell

Phase 3

- Mobile Officer Virtual Environment (MOVE)
- eCrash Desktop Client
- Crash Diagramming Tool Integration
- MapClick
- eCrash Administrative Website
- CAPS Authentication System
- Analytics & Reporting
- Third-Party System Integration
- Deployment & User Training
- User & System Support

d. TRCC Initiatives

i. MMUCC 5 Alignment Project, Ralph Mitchell

LSU - eCrash - Phase 3	
10/01/2021 - 9/30/2022	12 mo.
1. Personnel	\$287,452
2. Travel	\$10,000
Total Direct Costs	\$297,452
3. Indirect - 49% MTDC	\$145,752
Total Cost	\$443,204

d. TRCC Initiatives

ii. Crash Training, Ron Whittaker

Northwestern University Center for Public Safety – Training Classes are Scheduled

Louisiana State Police Classes:

- Crash Investigation 2: December 7-18, 2020
- Vehicle Dynamics: January 25-29, 2021
- Reconstruction 1: February 22-March 5, 2021
- Reconstruction 2: April 5-9, 2021

Classes Open to All Agencies:

- Pedestrian/Bicycle Reconstruction: May 3-7, 2021
- Crash Investigation 1: April 19-30, 2021
- Crash Investigation 2: May 17-28, 2021
- Vehicle Dynamics: June 14-18, 2021
- Reconstruction 1: July 12-23, 2021
- Reconstruction 2: August 9-13, 2021

d. TRCC Initiatives

ii. Crash Training, Ron Whittaker

Crash Reporting Conference – Committee Meeting January 29

1. Plan to host an in-person Crash Conference in August or September.
2. The one-day workshop will be presented as one general session with multiple topics and run from 9 AM – 2 PM, with lunch provided.
3. Presentation ideas include:
 - a. Discussion and input on the new State Crash Report
 - b. Traffic Incident Management
 - c. Reporting on Work Zone Crashes
4. The Committee will meet again in April to continue planning.

d. TRCC Initiatives

iii. Data Inventory Status

Completed Data Systems:

- Louisiana Supreme Court
- Hospital Discharge Data

Ongoing:

- Roadway System
- Vehicle System

Up Next:

- Driver System

d. TRCC Initiatives

iii. Data Inventory Status

VHB Contract Spending:

\$23,138 expended in FFY20 (\$49,524 budgeted)

\$17,989 expended to date in FFY21 (\$37,329 budgeted)

Options for continuing the data inventory:

- The balance of \$19,340 will finish roadway and vehicle, and some of driver (which is the most complex).
- We have an option to request an additional \$12,670 from the CARTS Traffic Records Support Contract to continue the inventory.

d. TRCC Initiatives

iv. 2021 Traffic Records Assessment

What type of Assessment:

We will be utilizing NHTSA's self-assessment tool, which consists of a series of questions developed by NHTSA, that States may use.

Sending Assessment Packets, which will include:

- The NHTSA Self Assessment Tool (Excel file)
- The 2016 Traffic Records Assessment Report Out
- Data Systems Update Charts

Data Systems Owners will need to identify who will be leading and participating on their Assessment Team.

e. Other Business

2. TRCC Business

g. Executive Committee Meeting Adjournment

Contact Information

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