



# TRCC Executive Committee Meeting

May 4, 2021  
9:30 AM – Via Zoom



## Strategic Agenda

1. Welcome
2. TRCC Business:
  - a. Approval of Minutes from Last Meeting
  - b. 405c Funding
    - i. LHSC Report
    - ii. FFY21 CARTS Traffic Records Support Budget Spending
    - iii. FFY21 Law Enforcement Training Video
  - c. FFY22 Funding Requests
    - i. Prioritizing 405c Spending
    - ii. CARTS Traffic Records Support
    - iii. LERN
    - iv. Northwestern University
  - d. TRCC Initiatives
    - i. eCrash Committee, Ralph Mitchell
    - ii. Training Committee, Ron Whittaker
    - iii. Traffic Records Assessment, Karla Houston
    - iv. Traffic Records Data Inventory, Karla Houston
    - v. Strategic Planning
  - e. Other Business
    - i. Next Meeting
  - f. Executive Committee Meeting Adjournment

## 1. Welcome

## 2. TRCC Business

- a. Approval of minutes from last meeting.

## b. 405c Funding

<u>Monies Carried Over From Prior Years</u>		Year Funded
FAST Act 405c Data Program	\$599,317.96	2018
FAST Act 405c Data Program	\$624,916.72	2019
FAST Act 405c Data Program	<u>\$606,817.76</u>	2020
Total FAST Act 405c Data Program	\$1,831,052.44	

## b. 405c Funding

### i. LHSC Report

<u>Current Year Funding:</u>		
FFY 2021 Obligation		\$608,373.70
TOTAL AVAILABLE FUNDS FOR FFY 2021		\$2,431,052.44
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020		\$1,529,624.17
AMOUNT EXPENDED BY PROJECTS EXPENDED FOR FFY 2020 (11/13/20)		\$812,858.30
TOTAL AVAILABLE FUNDS FOR FFY 2021 (ALL AWARDS)		\$2,431,052.44
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2020		\$1,529,624.17
Balance Available for obligation (amount awarded by NHTSA less amount obligated as of FFY 2021)		\$901,428.27
Balance Remaining from Planned FFY 2020 Projects (AS OF 11/13/2020)		\$717,860.87
TOTAL AVAILABLE FUNDS FOR FFY 2021 (UNPLANNED AND UNSPENT FFY 2020)		\$1,619,289.14
TOTAL PROJECTS PLANNED TO DATE FOR FFY 2021		\$1,593,166.00
BALANCE REMAINING UNOBLIGATED		<b>\$33,401.84</b>

## b. 405c Funding

### i. LHSC Report

FFY21 Projects	Planned
—TRCC Support (In-house)	\$35,000.00
—TRCC Support (LSU CARTS)	\$957,066.00
—TRCC Travel & Training (TRCC ATSIP Travel)	\$30,000.00
—LERN Contractor	\$40,000.00
—Louisiana Ambulance Alliance	\$182,400.00
—Crash Training	\$20,000.00
—Crash Books	\$25,000.00
—Reconstruction Series	<u>\$303,700.00</u>
<b>Total</b>	<b>\$1,593,166.00</b>

## b. 405c Funding

### ii. FFY21 CARTS Traffic Records Support Budget Spending

ITEM	AMOUNT	PROJECTED
Personal Services: TRCC Coordinator and Graduate Assistants (2)	\$111,008	
Related Benefits	\$43,361	
TRCC Coordinator Travel	<u>\$7,900</u>	0
<b>Total Personal Services</b>	\$162,268	\$148,400
-Meals for Technical Meetings	\$15,000	0
-Data Inventory Initiative, \$37,329	\$37,329	\$74,500
-eCrash System \$443,204.00	<u>\$577,909</u>	<u>\$577,909</u>
<b>Total Contractual Services</b>	\$630,238	\$652,409
Operating Services: Meeting Rooms, AV, Materials, Parking	\$14,250	0
Supplies: VIN Data, Meeting Supplies	\$22,000	\$22,175
Equipment:	\$50,000	\$7,941
Indirect Costs, applied at 26%	<u>\$78,310</u>	<u>\$59,414</u>
<b>TOTAL</b>	<b>\$957,066</b>	<b>\$890,339</b>
<b>BALANCE</b>		<b>\$66,727</b>

## b. 405c Funding

### iii. FFY21 Law Enforcement Training Video

#### Learning Sciences, L.L.C.

- To develop eLearning course based on material provided by CARTS that focuses on the importance of reporting accurate crash data, who and what that data is used for, and examples of the impacts of crash data back to the community as safety countermeasures.
- To assist law enforcement accuracy and consistency when recording crash data, the course will also explain and define injury codes, driver condition data elements, and provide new illustrative definitions and coding for intersection, median openings, roundabouts, RCUTS, and work zones.
- Lastly, the course will include a walkthrough of the eCrash Application providing an introduction and overview of navigation with special focus on specific sections as identified by CARTS where officers may need additional instruction to provide accurate data.

Quote for video services: \$49,032

## c. TRCC Strategic Planning:

### i. Prioritizing Traffic Records Improvement Projects:

Prioritization of Traffic Records funding is not only recommended by NHTSA, it is necessary as we spend our down our 405c funding each year.

In our Strategic Plan, a Four-Box Analysis Process is outlined, which evaluates the project's impact on core systems, project costs (this accounts for monetary costs and effort in implementation), risk of failure, potential barriers, stakeholder coordination, and performance measures.

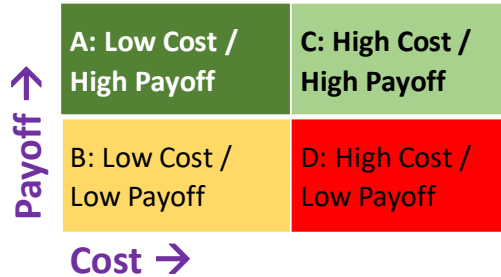
Included in the Project Prioritization process are the following:

- Emphasis for ongoing/currently active TRCC projects and initiatives
- Preference for projects that impact multiple traffic records systems/integration projects
- The project's impact across multiple data systems
- Available funding

### 3. TRCC Business

#### c. Funding Requests – Prioritization

Four-Box Analysis:



### b. 405c Funding

#### ii. CARTS Traffic Records Support Budget, FFY22

CARTS Traffic Records Support:

- TRCC Coordinator
- Graduate Assistants (2)
- TRCC Travel
- TRCC & Technical Meetings
- eCrash Data Collection & Processing System, University of Alabama
- Part-Time Contractor
- VIN Data

## b. 405c Funding

### ii. CARTS Traffic Records Support Budget Draft, FFY22

ITEM	AMOUNT
Personal Services: TRCC Coordinator and Graduate Assistants (2)	\$104,771
Related Benefits	\$43,361
TRCC Coordinator Travel	<u>\$7,800</u>
<b>Total Personal Services</b>	<b>\$155,932</b>
- Meals for Technical Meetings	\$25,000
- eCrash System	\$443,204
- eCrash System: \$25,000	<u>\$25,000</u>
<b>Contractual Services</b>	<b>\$483,204</b>
Operating Services: Meeting Rooms, AV, Materials, Parking	\$14,250
Supplies: VIN Data, Meeting Supplies	\$22,000
Equipment:	0
Indirect Costs, applied at 26%	\$63,662
<b>TOTAL</b>	<b>\$739,046</b>

## c. Funding Requests

### ii. CARTS Traffic Records Support – Request Analysis

Project ID	Cost	Duration	Coordination: Challenges, Uncertainties?	Affect Program Goals: Affect to the core system improvement, development?	Likelihood of System Impact: How likely to achieve impact?	Costs/Risks Associated with Failure?	Four-Box Cell
TRCC Management	Medium	1 Year/ Ongoing	Multiple stakeholders/TRCC Members at diverse levels of participation and data maturity.	Medium to High, depending on TRCC Member and Coordinator efforts. Can impact all data systems and attributes.	High	Medium	Medium Cost/High Payoff
eCrash Project	High	Long, 3 years	Multiple stakeholders, TRCC Members, and LEAs in varying states of technology and software.	High, depending on the participation by LEAs	High	Medium	High Cost/High Payoff

## c. Funding Requests

### iii. LERN Data Assistant:

- Contractor to recruit ambulance providers in the state to collect and electronically submit National Emergency Medical Services Information System (NEMESIS) compliant injury surveillance crash data to LERN on a regular basis in order to improve the completeness of the completeness of the injury surveillance/EMS system.
- Budget:

ITEM	AMOUNT
<b>Travel</b>	\$2,400.00
<b>Contractual Services: Subcontractor</b>	\$37,590.00
<b>TOTAL</b>	\$39,990.00

## c. Funding Requests

### iii. LERN Data Assistant – Request Analysis

Project ID	Cost	Duration	Coordination: Challenges, Uncertainties?	Affect Program Goals: Affect to the core system improvement, development?	Likelihood of System Impact: How likely to achieve impact?	Costs/Risks Associated with Failure?	Four-Box Cell
LERN Data Assistant	Low	1 Year/Ongoing	State EMS Agencies with varying state of technology.	Medium to High, assisting EMS providers to move to electronic reporting, sharing relevant data reporting with providers and other stakeholders.	Medium to High	Low	A: Low Cost/ Medium High Payoff



## c. Funding Requests

### iii. LERN Comprehensive Trauma Specific ICD-10 Course:

- The primary objective of this effort is to provide ICD-10 coding education for the registrars working at the 12 trauma centers/programs in Louisiana.
- At the end of the two-day course, the trauma registrars will be able to proficiently code trauma injuries, thus improving the completeness and accuracy of injury data.
- Budget:

ITEM	AMOUNT
<b>Contractual Services: ICD-10 Course</b>	\$13,600
<b>TOTAL</b>	\$13,600

## c. Funding Requests

### iii. ICD-10 Course – Request Analysis

Project ID	Cost	Duration	Coordination: Challenges, Uncertainties?	Affect Program Goals: Affect to the core system improvement, development?	Likelihood of System Impact: How likely to achieve impact?	Costs/Risks Associated with Failure?	Four-Box Cell
LERN ICD-10 Training	Low	1 Year	Training for registrars or Rn's involved in trauma coding.	Will assist with linking the EMS Registry to the Trauma Registry. This will help ensure that all injuries are captured and coded correctly.	Medium	Low	A: Low Cost/ Medium

## c. Funding Requests

### iii. LERN Trauma Registry Course:

- Customized trauma registrar training for the 13 trauma centers/programs in Louisiana
- New standards from The American College of Surgeons require an increase in the number of registrars in order to ensure the completeness of the trauma registry.
- The proposed course will improve the trauma registry data quality and will benefit linkage to the EMS ePCR once the Universally Unique Identifier (UUID) is implemented.
- Budget:

ITEM	AMOUNT
<b>Contractual Services: ICD-10 Course</b>	\$7,200
<b>TOTAL</b>	\$7,200

## c. Funding Requests

### iii. Trauma Registrar Training– Request Analysis

Project ID	Cost	Duration	Coordination: Challenges, Uncertainties?	Affect Program Goals: Affect to the core system improvement, development?	Likelihood of System Impact: How likely to achieve impact?	Costs/Risks Associated with Failure?	Four-Box Cell
Trauma Registrar Training	Low	1 Year	Training for the 13 trauma centers/programs in Louisiana.	The proposed course will improve the trauma registry data quality and will benefit linkage to the EMS ePCR once the Universally Unique Identifier (UUID) is implemented.	Medium	Low	A: Low Cost/ Medium

## c. Funding Requests

### iv. Northwestern University Center for Public Safety Training Request:

ITEM	
<b>Contractual Services</b>	
Crash Investigation I Course	
Crash Investigation II Course	
Advanced Crash Reconstruction Utilizing Human Factors Research Course	
Crash Data Retrieval (CDR) Operator Course	
Crash Data Analysis Course	
Reconstruction Refresher Course	
<b>TOTAL</b>	<b>\$143,000</b>

## c. Funding Requests

### iv. Northwestern Training – Request Analysis

Project ID	Cost	Duration	Coordination: Challenges, Uncertainties?	Affect Program Goals: Affect to the core system improvement, development?	Likelihood of System Impact: How likely to achieve impact?	Costs/Risks Associated with Failure?	Four-Box Cell
Northwestern LEA Training	High	1 Year	Local LEAs	Medium to low, data quality training for individual officers, effectiveness depends on the officer's ability to educate other officers within their agencies and the agency's use of the officers to work serious crashes (ex. - fatality crashes)	Medium to Low	Low	High Cost/Medium Payoff

## d. TRCC Initiatives

### i. eCrash Committee, Ralph Mitchell

## d. TRCC Initiatives

### ii. Training Committee, Ron Whittaker

#### eCrash Training:

- Our Audience will be focused on all officers that write crash reports.
- The Webinar will introduce the new eCrash Systems and offers LEO's an opportunity to ask questions.
- It will be held during August, with four, 90 minute introductory sessions (over a two-week period at different times of the day).
- Host via webinar to increase audience size, allow for multiple sessions, and to reduce cost associated with in-person training
- Webinar Agenda –
  - Why a new crash report?
  - How we use crash data
  - eCrash Demo
  - Q & A session, responding to chat box questions
- Plans for continuing the training webinars with ongoing quarterly webinars being planned. Suggested Topics:
  - Law Enforcement Analysis Tool
  - eCrash deployment plan
  - What's next for eCrash?

## d. TRCC Initiatives

### ii. Crash Training, Ron Whittaker

#### Northwestern University Center for Public Safety

- Crash Investigation 1: April 19-30, 2021
- Pedestrian/Bicycle Reconstruction: May 3-7, 2021
- Crash Investigation 2: May 17-28, 2021
- Vehicle Dynamics: June 14-18, 2021
- Reconstruction 1: July 12-23, 2021
- Reconstruction 2: August 9-13, 2021

## d. TRCC Initiatives

### iii. 2021 Traffic Records Assessment

- All data systems have returned their self-assessments.
- Review response to ensure all questions are answered.
- Will work with data system leaders to complete unanswered questions.
- Then turn into LHSC to submit to NHTSA.

## d. TRCC Initiatives

### iv. Data Inventory Status

#### Completed Data Systems:

- Louisiana Supreme Court
- Hospital Discharge Data
- Vehicle System

#### Wrapping Up:

- Roadway System
- Driver System

## v. TRCC Strategic Planning:

- Working with Data Systems to complete their templates for the Plan.
- Add completed data systems to the Plan.
- Complete review and Plan edits.
- Conduct final review & sign off session with the Executive Committee.

e. Other Business

i. Next Meeting: August 24, 2021

ATSIP Virtual Traffic Records Forum: August 16 – 20, 2021

## 2. TRCC Business

g. Executive Committee Meeting Adjournment

# Contact Information

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